

Oxford Area School District

Oxford Area High School

David A. Woods, Ed.D.
Superintendent

Brian Cooney
Business Administrator

Margaret Billings-Jones, Ed.D.
Assistant Superintendent

Daniel Babiak, Assistant Principal

James A. Canaday, Principal
Stephanie Farmer, Assistant Principal

Andrew Wendle, Assistant Principal

Kids First, Progress and Unity

May 2, 2025

Grades 9-11 Final Exam Procedures/Exemptions

Dear Parents and Students:

Students in grades 9-11 who have a final average of an A (90%-100%) are exempt from the final exam. Teachers should notify students by June 2, 2025, if they are exempt from taking a final exam. Final exams run June 4-9, 2025. Below, you will see important information.

- Students with a final average of 90% or higher (A average) in a course do not have to take a final exam for this specific course. Please know that you may see a 0 in the final exam column because a student is marked exempt from the final exam in Powerschool. This 0 is not factored into a student's final grade. The 0 will be removed by administration once final grades are stored.
- Keystone Trigger Courses will not have final exams.
- In PowerSchool, teachers will mark students who are exempt from finals as ACT for the review period and for the final exam period.
- Students who miss a final exam are expected to communicate with their teacher to determine a day and time that suits to make up the exam. Final exams account for 10% of a student's final grade for the year.

As a school faculty, we believe that our students are mature and responsible to adhere to the guidelines set forth. It is important that daily school operations run smoothly and that we can account for all students within our building. We respectfully ask that students follow the guidelines listed below regarding final exams and exemptions from final exams:

- Parents should not call the office to get their student out of school because he/she has finished an exam.
- Students who are absent during final exams must provide an absence note.
- Students may not take exams early. Exceptions will be made for medical procedures, college visits, or military obligations. All of which will require prior approval and documentation in advance.
- **All students must remain in the classroom throughout the duration of the final exam. Students may not leave upon completion of the final exam. Students who leave the classroom without permission or who do not return to the classroom will face disciplinary consequences.**

Sincerely,
James A. Canaday, Principal